



Owen Brown Village Board Meeting
September 6, 2011 7:00 p.m.
Owen Brown Community Center
6800 Cradlerock Way Columbia, MD 21045

Approved: Sept 20,2011

The Board of Directors of the Owen Brown Community Association, Inc. conducted its regular meeting of the Board on Tuesday, September 6, 2011 at the Owen Brown Community Center, 6800 Cradlerock Way, Columbia, Maryland 21045. Board Chair, John Boyle; Board Vice Chair, Wayne Eldridge; Board Members, Otis Cutler and Kecia Rome; Parliamentarian Ajile Brown; and Recording Secretary, Rachel Eisenhauer were present. Board member, Pearl Atkinson-Stewart; CA Representative Andy Stack; Teen Representative, Noah Wright and OBCA manager, Nancy L. Thomas were not present. Newly appointed Board members, Ann Febraro and Katharyn Sunderman were present and participated in the meeting as Board members after the Consent Agenda was accepted.

1. Call to Order – John Boyle called meeting to order at 7:04 pm
2. Approval of agenda - Otis moved to approve. Wayne second. Approved 4/0/0
3. Consent Agenda- Otis moved to accept the Consent Agenda. Wayne second. Accepted 4/0/0
 - a. Appointment of Ann Febraro to the Owen Brown Village Board
 - b. Appointment of Katharyn Sunderman to the Owen Brown Village Board
 - c. Approval of August 16, 2011 Minutes – Board Meeting
4. Resident comments - none
5. Invited guests - none
6. Financial decisions – Balance Sheet and Profit and Loss statement on Google docs.
7. Covenant decisions – Request CA to close the litigation file and dismiss the flag on the assessment files for 6874 Happy Heart Lane. Kecia moved to send letter. Otis second. 6/0/0
8. Reports
 - a. Village Manager - Report emailed and posted on Google docs.
 - b. Covenant Advisor –Reports, regular report and 2 year comparison report emailed and posted on Google docs.
 - c. CA Representative – Andy was not present however he emailed an update. He noted that there are changes to CA Board Committees; Contract for dredging has not been signed yet. Friends of CA now friends of Columbia. Bylaws changes so that

CA directors of can not be on Friends of Columbia. Board had a work session on rates.

9. Review of action items from previous meeting

- a. Staff actions – Nancy sent updates; all items completed.
- b. Board actions – John reported that most everything was completed.

10. Discussions

- a. Board/Staff Retreat Goals – review document with Nancy’s comments previously emailed to Board. Otis moved to accept Board Goals with comments and option to amend as appropriate. Katharyn 2nd. Approved 6/0/0.
- b. Committee’s discussion and membership appointments – Wayne drafted document for committees. Board members agreed to serve on Committees. Wayne moved to approve the Committees document. Otis second. Approved 6/0/0.
- c. OBserver & Board role – Kecia to follow up with Nancy.
- d. Speed cameras – Andy requested this item be put on the agenda. Speed Cameras are up at near Cradlerock Elementary/Lake Elkhorn Middle. The Board should involve the community. Nancy to invite an appropriate HCPD official to a meeting; advertise in the next OBserver and invite the community to attend.
- e. Bridges to Columbia letter discussion –John introduced the idea to the Board for further discussion at another meeting.
- f. Staff-led agendas – John introduced the idea to the Board. Postponed for further discussion at another meeting.
- g. Open listserv for Board discussion – John introduced the idea to the Board. Postponed for further discussion at another meeting.

11. Board Member comments – Ajile – has been very busy lately but has been reading all documents and emails and will begin to participate more. She also welcomed Katharyn and Ann. Katharyn -glad to be a part of the Board; Otis – great meeting and welcomed Ann and Katharyn; Kecia – welcomed Ann and Katharyn. She plans to attend the ice cream social. She also will follow up with Judy Center. Kecia also mentioned that there was an inconsistency between the Management report – Snacks for Santa and the Balance Sheet #23F Lunch with Santa ; Ann looking forward to orientation; Wayne- welcome to Otis, Katharyn and Ann. He is looking forward to working with everyone; John welcomed the new members Ann and Katharyn.

12. Review of action items for next meeting

- a. Staff actions
 1. Nancy resend profit and loss statement with explanation of other 15e; 16 g; 17c; within one week of 9/6/11. Also, make name of Snacks with Santa consistent on the Management Report and Balance Sheet#23.
 2. Nancy to tell board whether previous fiscal year comparison is feasible.
 3. Nancy to check why Ajile not receiving Observer and respond to Ajile.

4. Nancy with Board assistance to develop comment/feedback cards survey for events. Feedback should be at the event; on the website and by email. Also, report of attendance and cost. Prepare by Halloween event.
5. Nancy to invite appropriate HCPD official to discuss the speed cameras and announce and invite the community to the meeting in next Observer as well as website.
6. Nancy to add all new board members to distribution list and website and update Board member names on website.

b. Board actions

1. Kecia to provide Nancy with samples of comment cards.
2. John to place CA ERC feedback on next agenda for discussion.
3. John to email information on ERC to Katharyn and Ann. He will also add them to Google docs.
4. John to work on developing an orientation for new board members to be held in late September.

13. Adjournment: Wayne moved to adjourn and go to Closed session; Ann second. 6/0/0
Meeting adjourned at 9:29 pm.

14. Closed Session